

HATHERTON & WALGHERTON PARISH COUNCIL

Income and Expenditure 2020/21 and Bank Reconciliation

Finance Report to 30th December 2020 – APPENDIX 5

JANUARY 2021 PARISH COUNCIL MEETING					
Income and Expenditure 2020/2021 Bank Reconciliation				£	£
	Balance b/f as at 09/10/2020				£8,157.26
	INCOME				
02/11/2020	RBS	interest to 30th October 2020		0.07	
01/12/2020	RBS	interest to 30th November 2020		0.06	
			Total income since last meeting		£0.13
			Total Income		£8,157.39
	EXPENDITURE			Chq No.	
14/05/2020	ICO	Annual Subscription Fees	000484	presented	£40.00
25/11/2020	Selina Clarke	Clerk Salary	000497	presented	£348.06
25/11/2020	Chris Knibbs	Zoom Subscription	000496	presented	£14.39
25/11/2020	Audlem Printers	Neighbourhood Plan Booklets	000495	presented	£80.00
			Total expenditure		£482.45
25/11/2020	D&D Parish Council	Donation	000498	unpresented	£250.00
22/12/2020	SLCC	ILCA Training	000499	unpresented	£118.80
22/12/2020	Highline Electrical Ltd	Streetlight Repair	000500	unpresented	£511.80
22/12/2020	ChALC	Internal Controls Training	000501	unpresented	£30.00
		Current Account at 30/12/2020			£260.67
		Deposit Account at 30/12/2020			£7,414.27
					£7,674.94
		<i>(Less Unpresented Cheques)</i>			<i>£910.60</i>
		Net Bank Balance as at 30/12/2020			£6,764.34

Payments to be Authorised:

Agenda Item 5.2

Payment to	Details	Cheque Number	Amount
Selina Clarke	Clerk Salary & Expenses Dec/Jan	000502	£365.16
Chris Knibbs	Zoom Subscription Dec/Jan	000503	£28.78
Rob Tindall	Annual Domain Fees	000504	£83.34

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Actual & Projected spend against Budget for 2020/21 Tax Year

Expenses incurred in 2020/21 tax year	Budget	<u>Actual</u> Spend up to Dec 2020	<u>Projected</u> Spend from Jan 2021 to Mar 2021	Full Year Forecast of Budget against Actual + Projected Spend
	Bud (£)	Act (£)	Proj (£)	
Insurance	154.00	154.91	0.00	-0.91
CHALC	145.00	152.64	0.00	-7.64
Clerk's Salary	2031.84	1,886.46	348.06	-202.68
Hire of Rooms / Zoom	240.00	100.73	28.78	110.49
Electricity	80.00	0.00	0.00	80.00
Mileage Expenses	220.00	152.75	30.00	37.25
Audit Fees	130.00	168.00	0.00	-38.00
Stationery / Postage	100.00	83.99	25.00	-8.99
Notice Board Maintenance	50.00	0.00	0.00	50.00
Training	150.00	80.00	0.00	70.00
Website Hosting	41.00	83.34	0.00	-42.34
Information Commissioner	40.00	40.00	0.00	0.00
Contingency	300.00	511.80	0.00	-211.80
St Chads Church	200.00	200.00	0.00	0.00
First Responders	200.00	200.00	0.00	0.00
Neighbourhood Planning	0.00	-231.49	0.00	231.49
Parish Enhancement	2000.00	9.00	600.00	1,391.00
Total	6081.84	3,592.13	1031.84	1,457.87

NB: Minus denote overspend

Variance against Budget

24.0%

Selina Clarke, Responsible Financial Officer
19th January 2021