

HATHERTON & WALGHERTON PARISH COUNCIL

27th November 2023 - Finance Report – APPENDIX 14

Agenda Item 7.a – Income & Expenditure since last meeting & Bank Reconciliation

NOVEMBER 2023 PARISH COUNCIL MEETING					
Receipts and Payments 2023/2024 Bank Reconciliation				£	£
	Balance b/f as at 1st September 2023				£6,954.96
	Receipts				
06/09/2023	Cheshire East	Precept		2570.00	
30/09/2023	RBS	Interest		16.36	
01/09/2023	RBS	Interest		8.97	
Total receipts since last meeting				£2,595.33	
Total Receipts				£9,550.29	
	Payments		Chq No.		
01/09/2023	HMRC	Clerk Contribution	585	Presented	£148.00
30/09/2023	Unity Bank	Service Charge		Presented	£9.59
18/10/2023	Wybone	Litter Bin		Presented	£335.99
18/10/2023	HMRC	Clerk Contribution		Presented	£113.57
18/10/2023	Abbi Miller	Clerk Salary		Presented	£386.86
24/10/2023	Ally Williams	Daffodils		Presented	£88.74
15/11/2023	Nigel Dibben	Webhosting		Presented	£40.28
Total payments				£1,123.03	
Total Receipts less Total Payments				£8,427.26	
		Current Account at 08/11/23			£8,467.54
Bank Balance as at 08/11/2023				£8,427.26	
		<i>(Less Unpresented Cheques)</i>			£0.00
		<i>(Less Unpresented Cheques) - prev period</i>			£0.00
NET Bank Balance as at 08/11/2023				£8,427.26	

*RBS interest of £16.36. This is not evidenced on a statement, as this must have been paid after the last statement was issued but before the monies were transferred into new account, as totals match those transferred if add on £16.36.

@ put screenshot of bank account here to show balances

HATHERTON & WALGHERTON PARISH COUNCIL

2023/24 BUDGET vs Actual and Forecast Spend

Expenses incurred in Financial Year 2023/24	Budget	Actual	Full Year Variance of Budget against Actual + Forecast Spend
	Bud (£)	Act (£)	Variance (£)
Audit Fees	202.50	294.00	-91.50
CHALC Fees	158.73	158.73	0.00
Clerk's Salary	2747.00	2,274.47	472.53
Contingency	300.00	0.00	300.00
Donations	400.00	0.00	400.00
Electricity	100.00	93.67	6.33
Hire of Rooms / Zoom	280.00	0.00	280.00
Information Commissioner	40.00	40.00	0.00
Insurance	170.00	170.78	-0.78
Mileage Expenses	200.00	12.78	187.22
Neighbourhood Planning	450.00	0.00	450.00
Notice Board Maintenance	25.00	0.00	25.00
Parish Enhancement	1000.00	424.73	575.27
Stationery / Postage	50.00	125.97	-75.97
Training	300.00	35.00	265.00
Website Hosting	55.00	40.28	14.72
Total	6,478.23	3,670.41	2,807.82

NB: Minus denote overspend

43.3%

2023/24 CIL Funds

2023/2024 NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY		
Receipts	Amount	Project Used
25/05/2023	£1,913.18	
Total receipts		£1,913.18

Agenda Item 8.b - Proposed Budget

The end column below is the proposed budget for 2024/25 based on 2023/24 actuals with increases/decreases according to updated costs.

HATHERTON & WALGHERTON PARISH COUNCIL

	Budget 2017/18	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	
Audit Fees	130	130	130	130	170	180	203	120	New auditor quote received. JDH £294 last year which was above budget.
CHALC	145	145	145	145	155	155	159	167	Chalc confirmed
Clerk's Salary	1,935	2,027	2,143	2,032	2,090	2,180	2,747	2,955	SPC 14 pay review, £1.00 an hour pay rise to £14.21
Contingency	300	300	300	300	300	300	300	300	As per H&W Financial regs 14.2
Donations	400	400	400	400	400	400	400	200	Going to use some of this to pay for lengthsman, as donations is a nice to have if monies left over at end of FY.
Electricity	90	80	80	80	80	20	100	100	Market conditions not changed too much on last year. Assume £100
Expenses	100	220	220	220	200	200	200	75	Reduced as not always needed
Hire of Mtg Room	240	240	240	240	240	280	280	180	6 mtgs at Hankelow chapel @£30 each. Val confirmed costs staying the same next FY.
ICO	35	35	40	40	40	40	40	40	same as last year
Insurance	175	154	154	154	155	160	170	190	Zurich emailed for quote. Suggest increase of £10.
Neighbourhood Plannir	400	500	500	0	0	500	450	300	H&W share of Wymbunbury NP. It was £245.88 for 22/23. JC asking us to budget £500.00 but given budget was £450 for FY 23/24 which double what was paid for
Notice Board	50	50	50	50	50	25	25	25	For Linseed oil. Same as last year
Parish Enhancement	0	0	0	2,000	2,000	1,000	1,000	500	Reduced by half this year due to an increase in CL monies.
Stationery	120	100	100	100	100	50	50	100	Overspend this FY so increasing this for contingency.
Training	150	150	150	150	150	300	300	300	If all councillors did 1 training course each. Same as last year
Website Hosting	40	40	40	41	80	80	55	60	Assume slight increase.
Total	4,310	4,571	4,692	6,082	6,210	5,870	6,478	5,612	Reduction on last year. Trying to keep budget in line with precept.

Agenda Item 8.3 – Proposed Precept 2024/25

An email from Lawrence Whittaker, Cheshire East dated 25th October 2023 indicates that the tax base for Hatherton & Walgherton Parish Council area is likely to be 254.61 compared to a current amount of 257.95 for FY23/24.

Cheshire East Council is due to fix its Taxbase for the financial year 2024/25 by Resolution of the Council on the 13th December 2023.

1. If your current Band D Council Tax (of £19.93) remained the same, this would reduce your precept from £5140.00 to £5074.00, a difference of £66 less.
2. Alternatively, if the precept remained at £5140.00 then the Band D Council Tax would increase to £20.19 when using the new taxbase.

RECOMMENDATIONS

- For the current Band D Council Tax to £19.93 to remain the same and reduce the precept to £5074.00 for the year 2024/25.
- Keep the current precept of £5140.00 and therefore increase the Band D Council Tax by £0.26
- Ask for an uplift of shortfall of budget vs precept of £472.00. £5140.00+£472.00 = £5612.00 to account for inflation and increased wage bill. This is a 9% increase, which is higher than inflation (currently 4.6%). Uplift of £225.00 would be 4.3%.

Agenda Item 6.c - Payments to be authorised

Payment to	Details	Amount
Abbi Miller	Clerk Wages & Stationary	£581.35
HMRC	Clerk Contributions	£122.20
SLCC	A Miller Conference	£35.00

Abbi Miller, RFO
20th November 2023